

**TERMS AND CONDITIONS OF THE SELECTION PROCESS FOR A DIRECTOR
OF THE CONSORTIUM OF THE INTERNATIONAL FESTIVAL OF MUSIC AND
DANCE OF GRANADA.**

FIRST: AIM OF THE PROCESS.

The aim of this selection process is to choose a person who will occupy the position of Director of the Consortium of the International Festival of Music and Dance of Granada and of the Manuel de Falla Courses and who will undertake an artistic project which will meet with the approval of the Governing Board. The duration of this post will be from 2013 to 2017, both included.

SECOND: DUTIES.

The successful applicant will be responsible for the direction and management of the Festival and of the Manuel de Falla Courses under the direct supervision of the Board of Governors of the Consortium of the International Festival of Music and Dance of Granada.

More specifically, as Director of the Festival the successful applicant will undertake the following duties in accordance with the terms set out in Article 17 of the Consortium Statutes:

- a) To carry out and apply the agreements of the Board of Governors and of the Executive Commission.
- b) To manage the Festival and Consortium staff.
- c) To draw up and to present the Festival's programme.
- d) To write the annual report of activities.
- e) To draw up and to present the provisional budget, the projected income and costs of the Consortium to the Executive Commission and to produce the financial statements at the conclusion of each exercise so that these can be forwarded to the governing bodies.

- f) To sign the artistic and production contracts with persons or organisations taking part in the relevant editions of the festival.
- g) To take on the works, the services and the regular supplies necessary for the smooth running of the Festival within the framework of the agreed budget.
- h) To undertake payments by signing the orders of payment, cheques or bank transfers jointly with the Chairman of the Board or with the Manager of the Consortium.
- i) Any other duty that the Board of Governors or the Executive Commission may decide.

In his/her role as Director of the Manuel de Falla Courses, the successful applicant will have the following duties in accordance with Article 18 of the Consortium Statutes:

- a) To carry out and apply the agreements of the Board of Governors and of the Executive Commission in relation to the Manuel de Falla Courses.
- b) To manage the staff of the Manuel de Falla Courses.
- c) To draw up and to develop the programme of activities of the Manuel de Falla Courses within the framework of the International Festival of Music and Dance of Granada.
- d) To write the annual report of activities carried out on the Manuel de Falla Courses.
- e) To draw up and to present the provisional budget, the projected income and costs of the Manuel de Falla Courses and to produce the financial statements at the conclusion of each exercise so that these can be forwarded to the governing bodies.
- f) To sign the contracts with the teaching staff on the Manuel de Falla Courses.
- g) To take on the works, the services and the regular supplies necessary for the smooth running of the Manuel de Falla Courses within the framework of the agreed budget.
- h) To undertake payments by signing the orders of payment, cheques or bank transfers jointly with the Manager of the Consortium.
- i) Any other duty that the Board of Governors or the Executive Commission may decide.

THIRD: CONDITIONS FOR APPLICANTS.

Applicants must meet the following conditions:

- a) The applicant must be either a Spanish national, or a citizen of a member state of the European Union, or a foreign national with legal resident status.
- b) Foreign national who are not included in the above categories may also be applicants but, if successful, they must necessarily obtain legal resident status in Spain.
- c) Submit a detailed Curriculum Vitae to include details of professional background, artistic experience and/or management experience in public or private institutions of similar characteristics or activities.
- d) To present a written artistic and training proposal for the Festival for a five-year period in Spanish. Additionally, this report may also be written in any of the other official languages spoken in Spain.
- e) In the case of applicants from countries where Spanish is not spoken, knowledge of Spanish is an essential requirement.
- f) To have a university degree or equivalent and/or proven high-level experience in the field of programming and music management and dance over a continuous period of at least three years.

FOURTH: CRITERIA FOR EVALUATING THE MERITS OF APPLICANTS.

The following items will be taken into consideration as selection criteria:

- a) Originality and relevance of the artistic and training programme presented.
- b) Proven ability in institutional relations and experience in the management of sponsors, leadership qualities, management style and ability.
- c) To have successfully undertaken courses and postgraduate studies related to the post concerned (i.e. musical artistic heritage, artistic creation, etc.).
- d) Experience in designing and presenting training programmes in the context of this post.
- e) Knowledge preferably of English and also of other languages.

FIFTH: PRESENTING THE APPLICATION.

The period for presenting applications for this post will open on the date the vacancy is announced in the national press and will close on 15 February 2012.

Applicants must send in all the required documentation for this application, duly accredited and addressed in person to the Chairman of the Board of Governors in a closed envelope and with the words “Proceso de Selección de la Dirección del Festival Internacional de Música y Danza de Granada” on the envelope. This must be sent by Registered Post to Apartado de Correos Nº 64, 1080 Granada, Spain, or by any of the other means set out in Article 38.4 of Law 30/1992 of 26 November (LRJAP-PAC), or to Calle Puente Verde, 4; 18008 Granada, Spain.

As far as the date of submission of applications is concerned, the applications sent by courier services will be dated on the day they are delivered to the Festival main office at Calle Puente Verde, 4; 18008 Granada, Spain.

The Application Form attached as an Annex to this document should be submitted together with a CV highlighting those aspects which are most relevant to the post and a report which sets out a reasoned artistic project for the Festival during a five-year period as detailed in Item 1 above.

All the details stated in the CV as well as the relevant experience and merits must be legally verifiable by any of the systems established in Law.

SIXTH: SELECTION PROCESS.

Once the final date for the submission of applications has been reached, the Board of Governors will assess all the documentation received and may seek the advice of the appropriate specialists. Moreover, if it should be deemed necessary, the Board may interview all or some of the applicants.

The Board of Governors will select the most suitable applicant for the post. The final selection will preferably be unanimous or, if this is not possible, by majority vote from Board members. The Board of Governors' panel to select the Festival Director must include at least one member from each of the Founding Institutions.

If none of the applicants meets the required conditions to fill the post, this may be declared vacant.

The Board's decision is final.

SEVENTH: CONTRACT TERMS AND JOB INCOMPATIBILITIES.

The successful applicant finally appointed to the post will sign a senior management contract with the Consortium of the International Festival of Music and Dance of Granada under the terms established in the Festival's statutes and in accordance with the regulations set out in Real Decreto 1382/1985 of 1 August which governs the special working terms and conditions for Senior Management posts.

The labour relationship with the Festival will be governed by the terms set out in the contract and all other applicable labour legislation.

This post is subject to the provisos established in Law 53/1984 of 26 December concerning the job incompatibilities for staff working in the Public Administration.

EIGHTH: FURTHER INFORMATION

Further information may be obtained from the following website: <http://www.granadafestival.org>.

Moreover, as soon as the application terms have been published, applicants who may be interested in applying for this post can receive further information about the selection process and about the International Festival of Music and Dance of Granada from the following email address: info@granadafestival.org.

NINTH: CONFIDENTIALITY.

All those persons and institutions involved in the application selection process will guarantee the highest levels of confidentiality of all the applicants' personal and professional data. They will also ensure that all details of unsuccessful applicants will remain within the strictest confines of the evaluation of the Board of Governors. The only name to be published will be that of the successful applicant.

TENTH: PRINCIPLES OF EQUALITY

This selection process abides by the legislation contained in Ley Orgánica 3/2007 of 22 March regarding the equality of the sexes.

Granada, 9 January 2012.